



IASSA
INTERNATIONAL ARCTIC SOCIAL
SCIENCES ASSOCIATION

AMENDED BYLAWS

Original bylaws adopted by
IASSA Council, 27 October 1992, and at
IASSA General Assembly, 29 October 1992
ICASS I, Université Laval, Ste-Foy, Quebec, Canada

Amended and adopted by
IASSA Council, 25 November 2013, and at
IASSA General Assembly, 25 May 2014
ICASS VIII, University of Northern British Columbia, Prince George, British Columbia, Canada

Preamble

The Arctic is defined as all Arctic and sub-Arctic (circumpolar) regions of the world. Arctic research is defined as all research relating to these regions. The social sciences encompass disciplines relating to human behavioural, psychological, cultural, anthropological, linguistic, historical, social, legal, economic, environmental and political subjects as well as health, education, the arts and humanities, and related subjects.

1. Objectives

The objectives of the IASSA are:

- To promote and stimulate international cooperation and to increase the participation of social scientists in national and international Arctic research;
- To promote communication and coordination with other related organizations;
- To promote the active collection, exchange, dissemination, and archiving of scientific information in the Arctic social sciences;
- To increase public awareness of circumpolar issues and research results;
- To promote mutual respect, communication, and collaboration between social scientists and Northern people, while recognizing these are not mutually exclusive groups;
- To promote the development of research and educational partnerships with Northern people;
- To facilitate culturally, developmentally, and linguistically appropriate education in the North, including training in social sciences;
- To follow the IASSA Statement of [Ethical Principles for the Conduct of Research in the Arctic](#).

2. Membership

- 2.1. Membership in IASSA is open to any individual who is involved or interested in Arctic/subarctic social sciences and/or humanities research and issues, and who shares the objectives of IASSA.
- 2.2. A 'member in good standing' is defined as a member who has paid the membership dues for the current 3-year period. A member in good standing is entitled to hold office and to vote on the business of IASSA.
- 2.3. Membership categories shall be determined and dues fixed by the Executive Committee.

3. Administration

The IASSA is directed by the Council and the General Assembly.

4. The Council

- 4.1. The Council will consist of seven (7) members plus the President and Past-President. At least one member of the Council will be a member of an indigenous Arctic/Subarctic people and at least five members will be from Arctic countries (including in this number the President and Past-President). Council Members serve a three-year period. The Past-President of IASSA will serve as an ex-officio member for the three-year period following her/his presidency. The Past-President will enjoy voting rights similar to other Council Members.
- 4.2. The Council meets at least once during each calendar year. Quorum is required and will be considered to be met if no fewer than five (5) persons are in attendance. The meeting may be held in person or via audio and/or video conference.
- 4.3. Decisions by the Council are by a simple majority of affirmative or negative votes of those present and taking part in the vote. In the event of a tie vote, the President has the deciding vote.
- 4.4. The Council serve as an executive group to facilitate the work of the IASSA between the meetings of the General Assembly, and to take appropriate actions in agreement with the policies and decisions of the General Assembly. The Council is responsible for recommending a dues schedule.
- 4.5. The Council is responsible for organizing the International Congress of Arctic Social Sciences on behalf of IASSA and the General Assembly.
- 4.6. At the meetings of the General Assembly, the Council presents a report of actions taken and recommendations for further activities.
- 4.7. The President of the Council serves as a representative of the IASSA in dealing with other bodies, or may designate this responsibility to another Council Member.



- 4.8. If the President becomes unable to serve in the duties of the office, the Council will elect a temporary President from among its members until the next General Assembly.
- 4.9. The President will appoint a Secretary to keep general records, including minutes of the meetings of the Council and General Assembly and financial reports and budgets for approval by the General Assembly.
- 4.10. The Council appoints among its members one member of the Council (excluding the President) and two IASSA members who are not on Council to audit the financial statement and accounts on a triennial bases, in advance of the General Assembly. The Council may choose to use the services of an external auditor.

5. The General Assembly

- 5.1. The General Assembly of IASSA meets in connection with the International Congress of Arctic Social Sciences organized at three-year intervals. The Assembly consist of all members of the IASSA attending the meeting. Each member of the Assembly has one vote. All decisions are by simple majority.
- 5.2. The General Assembly approves the Council's reports of the activities and the financial statement and budget recommendations, and considers other matters.

6. Elections of IASSA President and Council

- 6.1. The IASSA Council will serve as the Nominating Committee for the triennial presidential and council elections. The responsibility of the Nominating Committee is to ensure a suitable set of candidates for election.
- 6.2. *Election of the President (and Co-Convenor for Upcoming ICASS)*
 - 6.2.1. A call for nomination for President shall be circulated among IASSA members by the nominating committee, via the IASSA listserv no less than 90 days in advance of the meeting of the General Assembly. Any nomination for President must be signed by five (5) members of IASSA in good standing (excluding the person nominated), who are not from the same institution as the candidate for President or the proposed Co-convenor.
 - 6.2.2. Candidates for President will indicate their intention regarding where the next ICASS will be held, and present the name of a Co-convenor as part of their bid for presidency. The Co-convenor will come from the institution that is proposed to host the next ICASS. (If the candidate for President proposes her/his own institution as the site of the next ICASS, a Co-convenor will come from her/his institution.) ICASS will normally be held at academic institutions, and locations in Arctic states are preferred.



- 6.2.3. Candidates for President are invited to prepare a short biographical sketch, qualifications and statement on their reasons for wanting to serve as IASSA President. The statement should also provide the rationale for the proposed site of the next ICASS. The bid should include evidence of institutional support from the highest level. The statement should not exceed two pages of text (not counting supporting letters). These statements will be published in *Northern Notes* prior to the ICASS meeting.
- 6.2.4. Any candidate for President may also run as a candidate for Council. Any person identified as Co-convenor may run for IASSA Council.
- 6.2.5. Voting will take place at the General Assembly, by secret ballot.
- 6.2.6. If the Co-convenor is not elected as a member of Council s/he will be requested to attend IASSA Council meetings related to ICASS organization, but will not enjoy voting rights.

6.3. *Election of Council Members*

- 6.3.1. A call for nominations for Council Members shall be circulated among IASSA members by the Nominating Committee, via the IASSA listserv at least 90 days in advance of the meeting of the General Assembly. Any member in good standing is entitled to self-nominate as a candidate for the IASSA Council. If a member is nominated by another member (in good standing), then the nominator must confirm that the person nominated is willing to stand as a candidate.
- 6.3.2. Current and previous Council Members are allowed to run. A Council Member may hold the position of Councillor for up to three (3) consecutive terms. Past-Presidents may run for position of Councillor, with the similar restriction of three (3) consecutive terms in total. A Council Member who steps down from the position after serving three consecutive terms may run again in the following election (i.e. after having a 3-year period off of Council).
- 6.3.3. Candidates will be invited to prepare a short biographical sketch and statement on their reasons for wanting to serve on IASSA Council (less than 200 words).
- 6.3.4. Candidates who are indigenous are encouraged to self-declare this identity for purposes of election.
- 6.3.5. Council will submit a list of candidates to the General Assembly for election.
- 6.3.6. Voting will take place at the General Assembly, by secret ballot. Council may decide to allow electronic voting by members not able to attend; intent to do so will be declared to members 90 days in advance of the General Assembly.
- 6.3.7. Council positions will go to those receiving the highest number of votes, except in cases where this does not include at least five members from Arctic countries (including the Past-President and President) and/or at least one indigenous Northerner.



6.3.8. A record will be kept of the election results by the IASSA Secretary. In the event that a Councillor must leave the Council during the three-year period of service, the person with the next highest number of votes will be approached to join the Council. In the event that there is only one indigenous Councillor, and this person must leave the Council during the three-year period of service, the indigenous Northerner with the next highest number of votes will be approached to join the Council. In the event that the person who must leave is from an Arctic country and there are only four remaining Council Members from Arctic countries (including the Past-President and President), the new Councillor should be from an Arctic country.

7. Secretariat

The location of the Secretariat of the IASSA is normally at the home institution of the President of IASSA.

8. Changes to the By-Laws

- 8.1. Any member in good standing may propose a change of the by-laws, provided that s/he has the signatures of ten (10) other members in good standing.
- 8.2. The President will circulate the proposal electronically to all members who have provided a current email.
- 8.3. Ratification of any change requires the approval of two-thirds of the members in good standing who return the ballot within the specified time. The specified time must be no less than four weeks from the circulation of the proposal, and a reminder must be sent at least one week before the deadline for voting.

